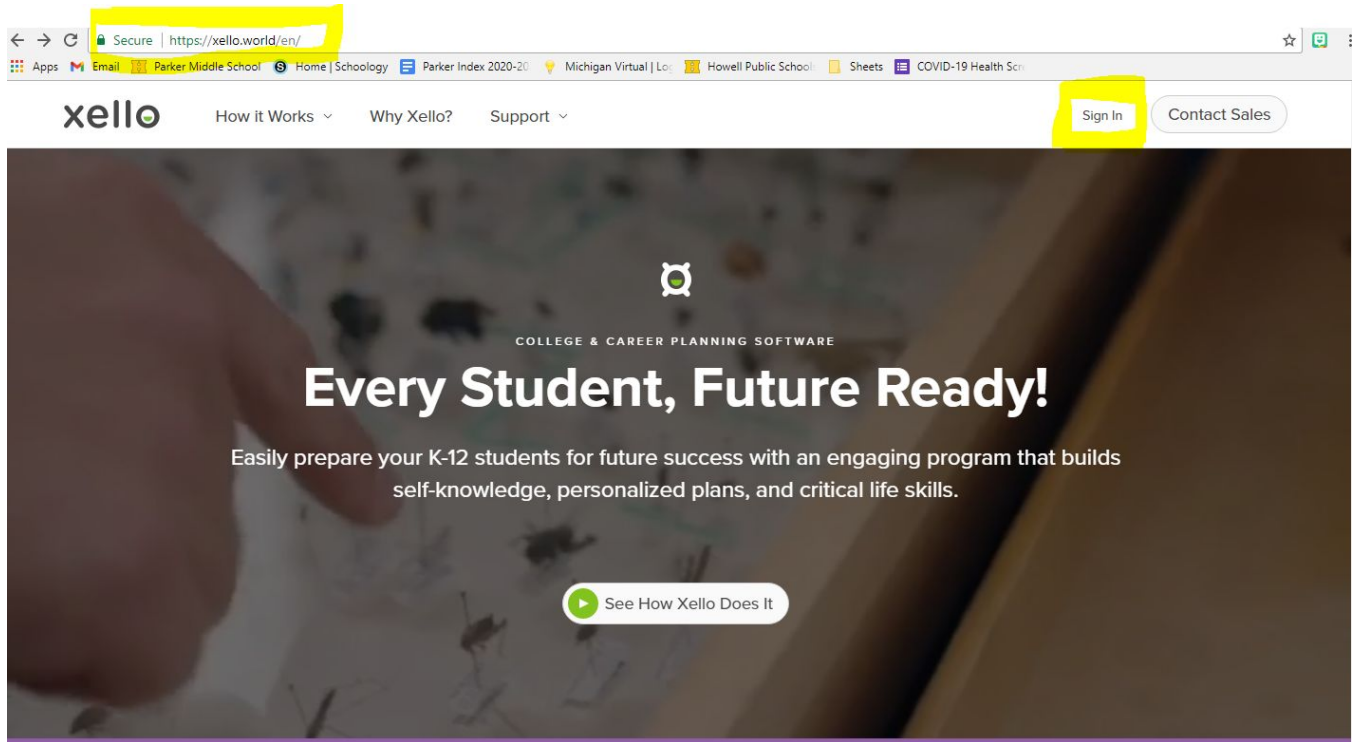


**Step One:** Go to [www.xello.world/en/](https://www.xello.world/en/)

**Step Two:** Click “Sign In”



**Step Three:**  
Use your  
Chromebook/Google  
login and password

## Sign In

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☐ Keep me signed in

Sign In

[Having trouble signing in?](#)

[Don't have an account?](#)

## Step Four: Complete Matchmaker under the “About Me” section

The screenshot shows the xello homepage. At the top, a black navigation bar contains the xello logo, 'About Me', 'Explore Options', 'Goals & Plans', a search icon, a heart icon, and a user profile icon. Below the navigation bar, the main content area is titled 'Hey Kelsey!'. On the left, there's a 'Skills' section with a 'Get Started' button and an 'Explore Career Matches' button. On the right, the 'About Me' section is highlighted with a yellow box. It contains a 'Matchmaker' button, 'Personality Style', 'Mission Complete', 'Learning Style', 'Careers', 'Schools', 'Majors', 'Saved Options', 'My Plans', and 'Course Planner'. Below this, there's an 'Assignments' section with a 'Manufacturing Careers Research Project' due on December 14, 2020, with a status of 'Not Submitted'.

## Step Five: Click on “About Me” on the black bar at the top and scroll down to add Skills and Interests

The first screenshot shows the xello homepage with the 'About Me' button in the top navigation bar highlighted with a yellow box. The second screenshot shows the 'About Me' section. It has a 'Skills' section with a 'Get Started' button and an 'Explore Career Matches' button. Below this, there's an 'Assignments' section with a 'Manufacturing Careers Research Project' due on December 14, 2020, with a status of 'Not Submitted'. The 'Skills' section is titled 'What are you good at?' and features a circular diagram with icons for various skills. The 'Interests' section is titled 'What do you like?' and features a grid of icons for various interests. Both sections have 'Add Skills' and 'Add Interests' buttons at the bottom.

## Step Six:

### Fill in 1-2 Experiences in any category

The screenshot shows the 'About Me' page on the Xello platform. At the top, there's a black navigation bar with the 'xello' logo, 'About Me' (selected), 'Explore Options', and 'Goals & Plans'. Below the navigation bar, there's a section with the text 'Get ready to impress potential employers.' and an 'Update' button. The main content area is titled 'EXPERIENCES' and contains four categories: WORK, VOLUNTEER, EDUCATION, and LIFE. Each category has an icon and a description of what to add.

WORK	VOLUNTEER	EDUCATION	LIFE
Add part-time, summer, casual, and co-op work	Add your school and community volunteer hours	Add diplomas, fun classes, and extra training	Add special events like trips, awards, or performances

Step Seven:

Click on “Xello” on the black bar at the top and it will take you back to the home page. On the main page, click on “Transition to High School” lesson and complete it



## Hey Kelsey!

The screenshot shows the Xello home page for a user named Kelsey. At the top, there's a '0%' progress indicator and 'All Lessons'. A purple banner indicates 'Grade 8'. The main content area has a large blue and purple box with a cartoon character and the text 'Skills' and 'Get Started'. Below this, there are two lessons listed: 'Explore Career Matches' and 'Transition to High School', both with '0%' progress indicators. The 'Transition to High School' lesson is highlighted with a yellow box.

Lesson	Progress
Explore Career Matches	0%
Transition to High School	0%